



# REMUNA DEGREE COLLEGE

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REMUNA, BALASORE, ODISHA- 756019

ESTD- 1996

**NAAC ACCREDITED - B++**

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Letter No. ....93.....

Date: 10.03.25.....

## QUOTATION NOTICE

Sub: Quotation for Typing and printing of College Magazine 'SAPTASARA-2024'

Sealed quotations are invited for the typing, printing, and supply of 800 copies of college magazine 'SAPTASARA-2024'. The specifications of the magazine are as follows:"

Size of the Magazine	: 8.5 Inches x 11 Inches
Number of pages	: Approx, 100 pages; offset printing
Cover Pages	: 300 GSM Glossy paper, 4-colour printing with lamination
Inside Photograph pages	: Approx. 8 pages; 100 GSM gloss paper, 4-colour printing
Content pages	: Approx. 88 pages; 75 GSM B/W art paper
Time line	: Within 14 days from the date of order confirmation

You must enclose signed samples of all the three above mentioned paper types along with your last printed relevant material. It may be noted that i) the number of copies may go up; ii) there may be little variation in the number of content pages on either side; therefore, your quotation must include price per extra page for all page categories beyond the above-mentioned number.

Firms should have valid PAN & VAT/GST/ Central sale Tax, Service tax Registration Number. Firms should not have been blacklisted by any Ministries/ institution/ agency etc. Rates/ Price should be valid for at least one month after the date of opening quotation. Taxes as applicable should be mentioned separately. Any effort by the bidder to influence the purchaser in the process of examination, clarification, evaluation and comparison of bids and decision concerning award of contract may result in rejection of his bid. A valid proof of experience of similar work during the last three years must be attached.

Quotation in sealed envelope with a mark 'Quotation for Typing and Printing of College Magazine Saptasara-2024' and should reach in the college by 17.03.2025 up to 1 P.M. Bids received after the specified date and time shall not be considered. Late submission of quotation will not be accepted. Quotation by "Telex/Telegram/Fax/E-mail" will not be accepted. Quotation may be submitted by Registered Post, by Hand in Person or by Courier at the college address. The quotations are to be opened by 2 P.M. on 17.03.2025 in presence of Committee members and the bidders or their representatives may be present during the opening of Quotations.

The Principal reserves the right to (i) shortlist parties after examining the product for their specification for standardisation; ii) exclude the party from any consideration if the documents/information is not provided as required or incomplete or lacking, or the Principal can take the appropriate steps /action as warranted from time to time if not satisfied with the work and delivery of services as per rules in the interest of the college; and (iv) discontinue / terminate the process at any stage without being liable to any one and assigning any reason.

The decision of the Competent Authority whatsoever will be final.

The complete details are also available on the college website and college notice boards for public information.

  
10.03.25

Principal

Remuna Degree College

Remuna

**Principal-Cum-Secretary**

**Remuna Degree College**

**Remuna, Balasore**