

ANNUAL QUALITY ASSURANCE REPORT



2017-18

Remuna Degree College

Remuna, Balasore, Odisha

Submitted by:

Internal Quality Assurance Cell (IQAC)

Remuna Degree College

Remuna, Balasore, Odisha

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution Remuna Degree College
- Name of the Head of the institution : Mrs. Jayanti Nayak
 - Designation: Principal I/C Cum Secretary
 - Does the institution function from own campus: Yes
 - Phone no./Alternate phone no.: 06782-224399
 - Mobile no.: 9861779074/ 8280406706
 - Registered e-mail: remunadegreecollege@gmail.com
 - Alternate e-mail :
 - Address : Remuna, Balasore
 - City/Town : Balasore
 - State/UT : Odisha
 - Pin Code : 756019
2. Institutional status:
- Affiliated / Constituent: Affiliated
 - Type of Institution: Co-education/Men/Women Co-education
 - Location : Rural/Semi-urban/Urban: Rural

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify) 12(B)
- Name of the Affiliating University: Fakir Mohan University
- Name of the IQAC Co-ordinator : Mr. Debendra Das, Lect. in Pol.Sc.
- Phone no. :
Alternate phone no.
- Mobile : 7978561770
- IQAC e-mail address: remunadegreecollege@gmail.com
- Alternate Email address:

3. Website address: www.remunadegreecollege.org

Web-link of the AQAR: (Previous Academic Year): www.remunadegreecollege.org

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink: www.remunadegreecollege.org

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B++	2.80	2016	from:2016 to: 2021
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: 02.03.2012

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Regular meeting for development of internal Quality	30.04.17	09
	30.09.17	09
	24.10.17	09
	18.01.18	09

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Institution	General Assistance	State Govt	2017-18	Rs.25,00,000.00
Institution	NSS	University	2017-18	Rs.39,700.00

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC : Notification Letter: Dec-2017

10. No. of IQAC meetings held during the year: 4 Nos.

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No No

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Career Counselling Programme
- * Departmental Quality Circle
- * Remedial Class
- * Departmental Seminar
- * Result Evaluation

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1.It is decided by the IQAC to pay special attention to the first generation learners of our college and we have also decided to offer tutorial and remedial classes for the slow learners and SC/ST/Minority students.</p> <p>2. Guiding /Encouraging /Sharing Experience of teaching.</p> <p>3. Students will be given more encouragement for participating in extracurricular activities.</p> <p>4. The IQAC suggested the Librarian and TIC for up-gradation/automation of Central Library & also for Internet to connect with worldwide library.</p>	<p>1.Special attention was given to the weak students and arrangement was made for giving special coaching to them with SC/ST/OBC students .</p> <p>2.Interaction with teachers and Resource Persons ,Career Counselling, Group Discussion ,Remedial class</p> <p>3.Our students participated in cultural and sports, organized under the F.M.University.</p> <p>4.Up-gradation& Internet system in library with automation system has been installed up to the satisfaction</p>

14. Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: F.M. University Date of meeting(s): 30.04.2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes Date: 5.12.2016

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2017-18 Date of Submission: 30.9.2017

17. Does the Institution have Management Information System?

Yes No No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year Nil					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year Nil					
Programme with Code	Date of Introduction		Course with Code	Date of Introduction	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. Yes from 2016-17					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Arts, Science, Commerce	UG		2016	UG	
Already adopted (mention the year) 2016					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
No of Students	Certificate		Diploma Courses		
478	UG		Nil		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
English Language Skill					
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
Nil					
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes/ No Yes	Yes/ No Yes	Yes/ No Yes	Yes/ No Yes	Yes/ No Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					

CRITERION II -TEACHING-LEARNING AND EVALUATION						
2.1 Student Enrolment and Profile						
2.1.1 Demand Ratio during the year						
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled		
Arts/Science/Com	256/256/48	342/320/76		256/256/48		
2.2 Catering to Student Diversity						
2.2.1. Student - Full time teacher ratio (current year data)						
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses	
2017-18	Arts-787 Science-625 Commerce-120	NIL only UG	28	NIL only UG	Nil	
2.3 Teaching - Learning Process						
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)						
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used	
28	28	2	2	Nil	Yes	
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)						
<p>The teaching- learning activities of different departments prevalent in the institution. These are monitored by the HoDs of the concerned Departments and faculties. Any shortcomings or needs are addressed in an apt way to improve the teaching learning process. As it is well- known learning is based on positive basic and applied academic attitude, skills and behaviours, the mentors are all the time take care to improve basic math, reading and creative expression skills, improve critical thinking and problem- solving skills. The mentors are all the time engaged in tutoring, coaching personality development of students. The faculty members of the concern departments assess the mentees' grade and refer to the head of the institution for providing remedial classes to the weak students which are organised in the college. The absent students are made aware of attending classes regularly as well as their parents are asked to be aware of regular attendance of the students. The attendance of students are reviewed on regular basis and the students having shortage in attendance are informed through SMS, Except internal and Semester Exams periodic and monthly tests are held for improvement of academic performance of the students.</p>						
Number of students enrolled in the institution			Number of fulltime teachers		Mentor: Mentee Ratio	
1532			28		1:55	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	28	02	2017-18	04
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
Nil	Nil	Nil	Nil	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year-end examination
UG	Arts, Science, Commerce	Semester	1 st Semester and 2 nd Semester	2 nd Semester- 2017 04.07.2017 12.09.2017
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
Our college has its Academic Calendar that lists the important dates for the academic session. It includes the dates of admission process as per DHE, Odisha website admission notification, commencement of classes for the new academic session, list of holidays, examination schedule, annual athletic meet, annual function, seminars and other cocurricular as well as extracurricular activities.				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
www.remunadegreecollege.org				

2.6.2 Pass percentage of students				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG	University Exam- 2018	Arts-239 Science- 141 Commerce- 38	Arts- 167 Science- 89 Commerce- 34	Arts- 69.87 Science- 63.12 Commerce- 89.47

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) www.remunadegreecollege.org

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research No

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (<i>other than compulsory by the College</i>)				
International Projects				
Any other(Specify)				
Total				

3.2 Innovation Ecosystem No

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Entrepreneurship development Programme	Commerce	05.01.2018 to 07.01.2018

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
	Dr. Dharendra Jena	F.M. University		PhD.

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Nil		Nil		Nil		
Name of the Start-up		Nature of Start-up		Date of commencement		
Nil		Nil		Nil		
3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
State		National		International		
Nil		Nil		Nil		
3.3.2 Ph.Ds awarded during the year (<i>applicable for PG College, Research Center</i>) N.A.						
Name of the Department			No. of Ph. Ds Awarded			
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National						
International		Nil				
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Nil			Nil			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year : 2017-18						
No. of Faculty	International level	National level		State level	Local level	
Attended Seminars/ Workshops	Nil	Nil		Nil	Nil	
Presented papers						
Resource Persons						
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and						

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year 2017				
Title of the Activities		Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
1. World No Tobacco Day		Youth Red-Cross	01	20 YRC 50 NSS Boys 50 Girls
2. International Yoga Day		Youth Red-Cross	01	
3. Global Hand washing Day		Youth Red-Cross	01	
4. National Unit Day		Youth Red-Cross	01	
5. World AIDS day		Youth Red-Cross	01	
6. Road Safety Awareness week		Youth Red-Cross	01	
7. Blood Grouping Test		Youth Red-Cross	01	
8. Blood Donation Camp		Youth Red-Cross	01	
9. World Water day		Youth Red-Cross	01	
1. International Yoga Day		NSS Boys & Girls Unit		
2. Observation of Independence Day		NSS Boys & Girls Unit		
3. Observation of Kranti Divas (Yad Karo Kurbani)		NSS Boys & Girls Unit		
4. Observation of Teachers day				
5. Observation of International Literacy Day		NSS Boys & Girls Unit		
6. International Youth Day		NSS Boys & Girls Unit		
7. Celebration of N.S.S. Day		NSS Boys & Girls Unit		
8. Observation of Gandhi Jayanti		NSS Boys & Girls Unit		
9. Observation of Gopabandhu Jayanti		NSS Boys & Girls Unit		
10. Observation of National Integration Day & handwash day		NSS Boys & Girls Unit		
11. Observation women's Day		NSS Boys & Girls Unit		
12. Observation of Anti Dowry day		NSS Boys & Girls Unit		
13. Observation AIDS day		NSS Boys & Girls Unit		
14. Special winter camp		NSS Boys & Girls Unit		
15. Blood Donation camp		NSS Boys & Girls Unit		
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year No				
Name of the Activity		Award/recognition	Awarding bodies	No. of Students benefited
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
		Swachha Bharat AIDS Awareness Programme	02-10-2018 01-12-2018	

3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
Nil	Nil	Nil	Nil	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Nil	Nil	Nil	Nil	Nil
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
Emami paper Mills Ltd., Balgopalpur, Balasore	10.11.2017	Industrial Visit	40	
		Field Study	48	
		Best Graduate award by company	01	
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
1.Cycle stand-30040/- 2.Common room-22530/- 3. General Maintains-109550/- 4.Dev. Fee-5122504/- 5. Garden-15020/-		1.Building, Furniture-120000/- 2.Garden-100000/- 3. Common room-20000/-		
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities	Existing	Newly added		
Campus area	28,328	0.125		
Class rooms	21			
Laboratories	06			
Seminar Halls	01			
Classrooms with LCD facilities	Nil			
Classrooms with Wi-Fi/ LAN	Yes			
Seminar halls with ICT facilities	01			
Video Centre	Nil			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil			
Value of the equipment purchased during the year (Rs. in Lakhs)	23.14			
Others	Nil			

4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
E.Library	fully	6.0	2016			
4.2.1 Library Services:						
	Existin g No.	Newly added Value	No.	Total Value	No.	Value
Text Books	5802	1552246	1236	447149	7038	1999395/-
Reference Books	1234	4,19,936	2	27213	2136	447149/-
e-Books						
Journals	15	19090			15	19090/-
e-Journals						
Digital Database	7031					
CD & Video						
Library automation	Yes					
Weeding (Hard & Soft)						
Others (specify)	21	16,936			21	16936

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Comp uters	Compu ter Labs	Internet	Browsing Centres	Comp uter Centre s	Office	Departments	Available band width (MGBPS)	Others
Exis ting	36	12	Yes	Yes	No	06	No		18
Add ed	02								
Tota l	38								
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
.....100..... MBPS /GBPS									
4.3.3 Facility for e-content No									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
Nil					Nil				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc No									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
Nil		Nil			Nil		Nil		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
<p>The college has made available of physical facilities like laboratories, computers, classrooms etc for the students who have been admitted in the college. The classroom blackboards and furniture facilities are utilized regularly by the students. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff.</p> <p>The College garden is maintained by the gardener appointed by the college.</p> <p>The college has adequate number of computers with internet connections and the utility software is distributed in different locales like, office, library, computer lab, etc.</p> <p>The computer laboratory connected in LAN is open for the students. Which are also connected through the LAN consists of the office software making work easier and systematic.</p> <p>Electrical and plumbing related maintenance is done with the help of local skilled persons and the expenditure is done from the budget gained by the college from different sources. The academic support facilities like library, the sports and other platforms supporting overall development of students like NSS, NCC, Rovers and Rangers, Red Cross are open to the college students. Accession to library is permitted on production of library cards by the students. The library is cleaned frequently by the library staff.</p>			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Half freeship	05	
Financial support from other sources			
a) National	National Scholarship Prerana	15 214	
b) International	No	Nil	Nil
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab For Communication Skill Personality Development Programme, NSS Camp	18.06.2018 23.12.2017 to 30.12.2017	144 13	Remuna Degree College IQAC

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	N.A				
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
06		05		80%	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Emami Paper Mills Ltd.	32	02	No	No	No
5.2.2 Student progression to higher education in percentage during the year 2017-18					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	40	F.M. University	UG	BPUT, ODISHA REVENSHAW UNIVERSITY UTKAL UNIVERSITY R.D UNIVERSITY, BBSR NORTH ORISSA UNIVERSITY, ODISHA F.M. UNIVERSITY, BALASORE, ODISHA	PG
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services) No					
Items		No. of Students selected/ qualifying		Registration number/roll number for the exam	
NET					
SET					
SLET					
GATE					

GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Sports Kabadi -Men Kabadi- Women Volley- Men Cricket- Men Athletic -Men, Women	Inter Institution Level Under F.M. University	Kabadi-Men-08 Kabadi-womaen-08 Volley Men-07 Cricket- Men-15 Athletic -Men-08 Athletic -Women-07

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	Silver Medal	International	100 Mt Huddles			Prangya Prasanti Sahu

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Yes

The Alumni Association of the college was registered on 2015-16 and since then it has been functioning normally in the college Twenty members have been enrolled in the Alumni Association. The Association plays vital role in helping to shape the future of our college by representing the views of its members and contributing in building an engaged and supportive alumni community. The Association comes handy in providing quality education to students as they suggest whenever needed for all round development of the institution. Be it annual athletic meet, annual function, blood donation camp, health check-up camp or any social activity, our Alumni Association come up and extend helping hands without any hassle and thus encourage our students to give their best for the cause. Their experience and learning in the past days in the college guide the students and thereby develop the teaching learning process. The Association takes initiative in different kinds of academic and social activities for all- Round development of the college especially for inspiring the students to help the needy ones. They very important role in spring the students to participate, in many national and international seminars and workshops. They also inspire the students to participate in sports and cultural activities. As such the number of Alumni members grow year after year. Our alumni are important stakeholders in the future development of the college and we value the views of the alumni community and we frequently seek these. The are ever ready to provide a platform for meeting and exchange of ideas among the alumni, present students, faculty members and others and also provide a

common platform for exchange of ideas and disseminating knowledge in professional areas. The Alumni Association perform any other construction activities leading towards the enhancement of skill and knowledge of all the members of the Association.

5.3.2 No. of registered enrolled Alumni:

20

5.3.3 Alumni contribution during the year (in Rupees) :

2000/-

5.3.4 Meetings/activities organized by Alumni Association : **04**

Activity- (1) Plantation, Campus Cleaning, AIDS Awareness Programme Good citizenship Awareness

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management during the last year.

The governance of the college is reflective of an effective leadership in time with the vision and mission of the college. The objectives of the higher education policies of the country are clearly reflected in our mission of practical use of knowledge in day to day life through extensive activities and making teaching -learning interactive and student friendly while the visions are to bring a social change through quality education as well as prepare to better human resources by inculcating sense of duty and responsibility in them. The vision statements are reflected in all institutional activities. Excellent teacher student relationship is mentioned to make teaching learner oriented. Teamwork and leadership qualities are promoted by seminars, group discussions, industrial visits etc. Wide range of extension activities are conducted involving a large number of students in which they are sensitized with societal issues and humane qualities are developed in them.

The college has a mechanism for delegating authority and providing operational authority to all the various functionalise to work towards decentralized governance system. The governing Body of the college delegates all the academic and operational decisions based on policy to the Academic committee headed by the principal in order to fulfil the vision and mission of the college. The Academic committee formulates common working procedures and entrusts the implementation with the faculty members.

Faculty members are given representation in various committees and cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co- curricular and extracurricular activities. They are given authority to conduct industrial tours and to have institutional tie-up with institutions and appointed as coordinator and convenor for organizing seminars and carrying out other assignments. The following committees and cells are founded for effective implementation and improvement of the institute.

Committee / Cell	Roles and responsibilities
Principal	Chairs all committees and cell monitors academic and administrative system
Administrative Committee	Monitors administration of the college
Antiragging cell	Prevents and takes action against ragging cases
Purchase committee	Purchases required goods and others

Parent Teacher Association	Organises parent- teachers meetings	
Sports committee	Planning, execution and supervision of sports activities in the college	
Puja committee	Organises Pujas	
Women Empowerment cell	Creates awareness of rights and duties of women, provides platform for women to share their views regarding their states in the society any suggests ways to empower themselves	
Sexual Harassment cell	Works out details for implementation of principles and procedures for combating sexual harassment.	
IQAC	Plays major role in designing and maintaining quality assurance wither academic systems	
NAAC	Supervise function of all cells and committees.	
Hostel committee	Frames overall management if the Hostel	
Examination Committee	Marks arrangements for the due execution of all processes connected with examinations	
Building Committee		
Library committee	Functions for library so as to serve as learning resource center	
R.T.I Cell	Provides a free sharable information about the institution data	
Placement and career counselling cell	Placement and career counselling activities.	

The college promotes a culture of participative management by involving the staff and students by management of facts, information and objectives. Both students and faculties are allowed to express themselves of any suggestions to improve the excellence in any aspect of the college.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

The college is ever engaged in improving teaching, learning and assessment by evaluating and using the views and experiences of learners, staff members and employer consistently in planning and delivering teaching, assessment and the curriculum. It tries to bring in qualitative teaching learning process by providing power point classes. The slow learners are cared specially by providing separate classes and thus the institution ensures the learners that they are on the right course, at the right level and with the right support. All these are key factors that have contributed to sustained high performance or improvement in college.

❖ Curriculum Development					
❖ Teaching and Learning					
❖ Examination and Evaluation					
❖ Research and Development					
❖ Library, ICT and Physical Infrastructure / Instrumentation					
❖ Human Resource Management					
❖ Industry Interaction / Collaboration					
❖ Admission of Students					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Planning and Development					
❖ Administration					
❖ Finance and Accounts					
❖ Student Admission and Support					
❖ Examination					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year 2017 Nil					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year 2017					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non- teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of partici pants (Non- teachi ng staff)
2017	1-Motivating Teachers for Developing Class Room Skills 2- Developing Administrative skill programme among principal, all HODs, Teaching & Non teaching staff	Developing Administrative skill programme	01-09-2017- 29-09-2017 1-10-2017 to 30-10-2017	26 26	 04
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year No.					
Title of the professional development	Number of teachers who attended		Date and		

programme		Duration (from – to)	
Nil		Nil	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): Yes			
Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
Nil	Nil	Nil	temporary- 01
6.3.5 Welfare schemes for			
Teaching		ESI, Insurance, EPF	
Non teaching		ESI, Insurance, EPF	
Students		Students Insurance	
6.4 Financial Management and Resource Mobilization			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)			
Our college has its our internal Audit committee which regularly conducts the internal financial audits while the external financial audits are made by the competent chartered Accountant.			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) No			
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.	Purpose
6.4.2 Total corpus fund generated Rs.70,000/-			
6.5 Internal Quality Assurance System			
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?			
Audit Type	External		Internal
	Yes/No	Agency	Yes/No Aut hori ty
Academic			
Administrative			
6.5.2 Activities and support from the Parent – Teacher Association (at least three)			
1- The Parent – Teacher Association conducts Regular meetings of the parents with the teachers regarding semester attendance on a regular basis. 2- Parents are informed about the various activities of the college. 3- Doubt clearing classes are provided through the recommendation of parent- teacher association.			

6.5.3 Development programmes for support staff (at least three)				
The Institution play a significant role to enhancement professional development of its teaching & non teaching staff. The institution facilitates the faculties in terms of reduced workload special leave ,who wants to undergo resource or project work. The college performing e-admission and e-updation with support of the data entry operator.				
6.5.3 Post Accreditation initiative(s) (mention at least three)				
1. Initiative taken for opening P.G. Course				
2. Extension of Computer Lab				
3. Inspiration to faculties for pursuing NET, PhD.				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from----- to-----)	Number of participants
2017	Departmental Seminar	25.9.17 to 10.05.18	2017-18	510
	Remedial Class	01.07.2017 to 30.02.2018	2017-18	170

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme		Period (from-to)	Participants
Gender Sensitization Programme		28-08-2017	Female-100 Male-19
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources No			
7.1.3 Differently abled (Divyangjan) friendliness			
Items Facilities		Yes/No	No. of Beneficiaries
Physical facilities Ramp		Yes	04
Provision for lift		No	Nil
Ramp/ Rails		Yes	
Braille Software/facilities		No	
Rest Rooms		Yes	01
Scribes for examination		No	
Special skill development for differently abled students		Yes	
Any other similar facility		No	

7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.5 Human Values and Professional Ethics No						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
7.1.6 Activities conducted for promotion of universal Values and Ethics No						
Activity		Duration (from-----to-----)			Number of participants	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
<ol style="list-style-type: none"> 1. Initiatives have been taken by the institution to make the campus eco-friendly. 2. Initiatives have been taken to make the college campus plastic free zone. 3. The NSS cell of the college undertake regular social work, Inside and outside of the college campus Making the surroundings completely clean. 4. Initiative has been taken to plant trees inside and outside of the campus. 5. Initiative has been taken for greening the campus. 						
7.2 Best Practices						
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link						
7.3 Institutional Distinctiveness						
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words						
<p>Remuna Degree college has always been committed to excellence in educating students. As the college is trying to promote human resource, it has such vision as to bring a social change through quality education. It cares to provide state-of-the art resources that contributes to a congenial learning environment. It ever wants to prepare better human resources by inculcating sense of duty and responsibility in them. The college also nurtures the vision of imparting holistic education for empowering of women.</p> <p>Our missions are also clearly reflected to meet the current and future challenges. We have missions to make teaching- learning interactive and student friendly and use knowledge practically in day to day life through extensive activities.</p>						

8. Future Plans of action for next academic year (500 words)

Some of the goals of the college have been achieved but many remain as priorities of the institution. Through the vision is to provide an academic environment conducive to effective and inspired teaching, learning & scholarship & to be recognised as one of the leading colleges in the state.

We have computer science as hons which attracts to the student from far & wide. So the faculty is given utmost priority for its all round development the computer lab is in function & serves the purpose still it needs extension for accommodating the student as per the strength in the next academic year. The college has applied for financial assistance and it has been available from RUSA 2.0 grants & the extension work is under process and it will be completed in the coming academic session.

As the student strength has increased and it is to increase further in the year to come, the shortage of academic building is felt more hence that initiative has been taken for construction for new academic building as the existing class room are insufficient to provide accommodation for the purpose & funds out of RUSA 2.0 grant has been availed.

Our institution is a full- fledged college having three streams like Arts, Science & Commerce & Hons and institution looks forward to introduce P.G Courses & self- financing courses as there is need & demand for higher education & the institution is committed to provide higher education to the young mass of the rural area & its periphery.

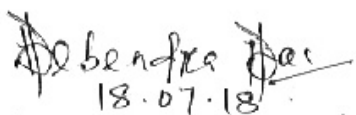
The college is always ever anxious the disseminate knowledge at best adopting the sophisticated method of teaching & as a part of this the college wants to introduce smart classrooms in the nest academic year which will benefits our student lecturers in there learning teaching process.

The college is also committed to rear up not only curricular as well as co-curricular talent and activities of the students but also their extra-curricular talent & activities and for the purpose it plans to construct an indoor stadium & a gymnasium for physical exercise & wellness in the coming session.

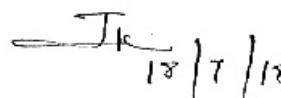
Thus, the college strives all the time to produce graduates who could compete nationally and internationally & maintain their success to reach even higher levels of excellence & there by listing our college among top twenty colleges in Odisha.

Name : Mr. Debendra Das

Name Mrs. Jayanti Nayak



18.07.18



18/7/18

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
