



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		REMUNA DEGREE COLLEGE
Name of the head of the Institution		Mrs. Jayanti Nayak
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06782224399
Mobile no.		8280406706
Registered Email		remunadegreecollege@gmail.com
Alternate Email		nayakjayanti37@gmail.com
Address		Remuna, Balasore
City/Town		Balasore
State/UT		Orissa
Pincode		756019
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Jayanta Pradhan
Phone no/Alternate Phone no.	06782224399
Mobile no.	9861201047
Registered Email	iqac@remunadegreecollege.org
Alternate Email	remunadegreecollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://remunadegreecollege.org/CMS/AQAR/19b2b6ea-0151-4bea-8baf-dc9a761c7d12AQAR-2018-19.pdf">http://remunadegreecollege.org/CMS/AQAR/19b2b6ea-0151-4bea-8baf-dc9a761c7d12AQAR-2018-19.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<http://remunadegreecollege.org/CMS/AcademicCalender/5d894a2a-f5b6-4835-bb55-bf40d0092fd7Calender%202019-20%20PDF.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	2.80	2016	16-Dec-2016	15-Dec-2021

### 6. Date of Establishment of IQAC

02-Mar-2012

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Moral Teaching Programme	24-Jan-2020	105

	1	
Motivational Counselling Workshop	03-Jul-2019 1	58
Workshop in Gender Equity	19-Jul-2019 1	64
Workshop for Non-Teaching Staff	04-Jun-2019 1	5
Skill Enhancement Course Organized by CTTC Under PMKVY	24-Jan-2020 16	232
Faculty Development Programme	04-Jun-2019 1	32
Library Induction Programme	13-Sep-2019 7	406
Organizing National Level Workshop	04-Jun-2019 1	73
ISO Certification	19-Jul-2019 10	46
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NSS	Central Govt.	2019 365	25800
Institution	NSS	Central Govt.	2020 365	33750
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC encourages different extension groups such as NSS, NCC, YRC, Ranger and Rover performing different extension activities involving all the members of the institute and the neighbouring communities.

High performing students are encouraged and awarded under the institutional scheme of Medha Samman

IQAC encourages faculties to participate in national, International Conferences, Refresher Course, Orientation Programmes for quality related endeavors. IQAC also motivate faculties to organize Seminar, Work Shop and Faculty Development Programme

The career Guidance and Counseling cell has been strengthened by organizing different workshop , skill enhancement programme with the consultation of IQAC.

IQAC Monitor academic and Non-academic processes through Scheduled intrnal audit. Feed Back has been collected from students for overall improvement in teaching learning processes

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## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Review of Results	Result analysis is done by Every Department at the end of the semester after the publication of the result by the University. On the basis of the performance of the students more attention is given to the slow learner. Extra class, remedial class, doubt clearing classes are conducted regularly by every Department for better improvement of the student. More emphasis is given to the advance learner by involving them in different brain storming activities. The result is reviewed and uploaded the website regularly.
Online Payment Facility for students to pay dues and Purchasing of transactional SMS pack	The Online Payment Facility is implemented and made available in the college website foe easy access to the student and for official documentation. To reduce the utilisation of paper, transitional SMS pack from BHASH SMS is purchased and integrated in the Accounts Management Software.
Department wise Wall magazine and	Every Department has Wall Magazine with

preparation of Question bank by each Department	informatic articles which are collected and written by students and faculties, Each Department has Prepared Semester wise question Bank and submitted to the library.
To purchase membership for N-LIST Programme and Upgradation of Departmental Library	Every Faculties has registered user ID in NLIST programme for easy access to E-books, E-journals to enhance their research oriented skills
Modification of Website	Website is upgraded to highlight all Institutional activities
Participation in NIRF	Institute has participated in NIRF and has submitted the data successfully on time.
Strengthen of career Guidance and Counseling cell	The career Guidance and Counseling cell has been strengthened by organizing different workshop , skill enhancement programme
Selection of Class Representative	Class Representative is selected in every department by HODs through the Quality Circle meeting
Upgradation of Existing infrastructure and Lab Development	Existing Labs and infrastructure have been upgraded best on the requirement.
Promoting Participation in Sports	Students have participated in Inter Collegiate Sports Tournament/National, State Level, District Level, Competition and have own Prizes.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body Of the Institution</td> <td>15-Dec-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body Of the Institution	15-Dec-2020
Name of Statutory Body	Meeting Date				
Governing Body Of the Institution	15-Dec-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	05-Dec-2016				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	03-Feb-2020				
<b>17. Does the Institution have Management</b>	No				

## Part B

**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of the college is determined by the affiliating university. Although the college is affiliated with university following all the guidelines, exercise its flexibility to some extent to enhance the students skill. Prior to the commencement of academic year, IQAC conduct the SWOC analysis by the brain storming activities for faculty, alumni, management representatives and academic experts. Departments display the teaching plans for all subjects to enhance the combability among teachers and students based on academic calendar. Our faculty members take utmost care to complete the syllabus in time. Departmental seminar, MCQ test, project work, assignments are conducted regularly as internal components of evaluation. Faculty practices ICT enabled teaching learning process. The library is constantly updated with new books, journals, magazines, inflibnet to the needs of teachers and students for effective implementation of the curriculum through easy access to e- journals, and e-books. Teachers organised syllabus as per curriculum in concise capsules, preparing handouts, presentations for clear communications and timely completion. Common e- mails are used to send study material and also assess assignments. Distribution of workload and preparation of time table is done in advance by every department, which is in synchronization with institutional academic calendar. Institute has taken initiatives to provide skill development programme, career counselling programme, study tour for holistic development of students. The progress of the delivery of curriculum, teaching & learning is regularly monitored by periodic meetings of IQAC. The overall process is monitored by collection of feedback from students and conducting regular academic audit.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
N/A	N/A	18/06/2019	0	N/A	N/A

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	N/A	18/06/2019
BSc	N/A	18/06/2019
BA	N/A	18/06/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	N/A	18/06/2019

BSc	N/A	18/06/2019
BSc	N/A	18/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics, Education, History, Home Science, Odia, Philosophy, Political Science, Sanskrit	38
BSc	Botany, Chemistry, Mathematics, Physics, Zoology, Computer Science	30
BCom	Commerce	7
BSc	Botany	16
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The IQAC coordinate and collect feedbacks annually from students through the process of responding to a questionnaire. We have collected feedbacks as the student ratio 8:1. They are also informed and given the liberty to submit their suggestions, anytime during the semester through the suggestion box. The students also give their feedbacks on the curriculum and their problems through their mentors in the proctorial class and the students' feedbacks are given due consideration. The feedbacks from the faculties are obtained through discussions in the staff council meeting. After discussion the necessary steps are taken after approval of the college authority for improvement of the institution and students. Feedbacks from alumni is solicited through consultation during alumni association meetings. Feedbacks from parents are taken in the parent teacher meeting. Suggestions and comments given by the</p>

guardians are also taken into account for future development. The feedbacks from various stakeholders are collected and thoroughly discussed and analysed in the appropriated forum. Accordingly, matters that can be handled independently and personally are forwarded to the concerned individuals or departments to address the problem by adopting corrective measures. Matters which involve the college as a whole are dealt by the Principal in coordination with the concerned Department through Head of Departments or concerned Committee. The proposals of the Governing Body of the college are sought for necessary action. Strengths of the college are also taken into consideration for further up-gradation.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	COMMERCE	48	428	42
BSc	BOTANY, ZOOLOGY	96	1156	89
BSc	PHYSICS, CHEMISTRY, MATHEMATICS, COMPUTER SCIENCE	160	1334	148
BA	ECONOMICS, EDUCATION, HISTORY, HOME SCIENCE, OZIA, PHILOSOPHY, POLITICAL SCIENCE, SANSKRIT	256	2210	236

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1508	Nil	37	Nil	37

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
37	37	4	4	Nil	5

[View File of ICT Tools and resources](#)



2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, The college has students mentoring system that provides better guidance, support and career counselling to the under graduate students. In the beginning of every session ,each department is assigned a teacher mentor to each student of the first year. The mentor-mentee ratio mostly depends upon the no. of faculties against the students number. The teacher mentor prepares a list of his/her mentees and gets acquainted with them. Mentors conduct meetings with their mentees to discuss not only students' skill enhancement , different competitive exams and problems related to courses but also college's infrastructure, academic, non-academic or personal as well. The mentor tries his/her best to find solutions to such issues and informs the college administration about the matter if need be. This students mentoring system establishes consistent communication with parents , helps closely monitor the growth of students. Our mentors have demonstrated that they are responsible , hardworking, outgoing and friendly and have a strong passion for being of services to others. This system presents a glaring examples of mutual relationship between mentors and students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1508	37	1:41

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	37	2	24	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	GOPAL CHANDRA DAS	Lecturer	M.PHIL
2019	CHIRANJEEV DAS	Lecturer	M.PHIL
2019	SANJAY KUMAR BEHERA	Lecturer	LIEUTENANT ( Lt )
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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	PHYSICS, CHEMISTRY, MATHEMATICS, BOTANY, ZOOLOGY	5TH	21/11/2019	15/02/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of FM university evaluation norms of the university are followed. The university has adopted major reform in evaluation

by introducing the state model UG syllabi for the academic year 2019-20. As per University norms, three year Degree Course leading to the B.A., B.Sc, and B.Com Degree shall spread over a period of six semester in three academic years and each of the Six Semester Examinations shall include one mid- semester (or Internal Assessment) and one End semester Examination. The institute has taken more efforts to improve the performance of students by framing significant reforms in continuous internal evaluation at the institute level. The reforms are i. at the beginning of the semester faculty members inform the students about the various components in the assessment process during the semester. ii. The internal assessment test schedule are prepared within the given time period and communicated to the students well in advanced. In addition to above continuous evaluation method, we, as a quality initiative ,have introduced regular class test, assignments, project works, ppt presentation, group discussion, quizzes etc. the performance of the students is discussed with their parents. They are also asked to monitor their wards and take remedial measures if needed.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

As an affiliated college of FM university the academic calendar follows meticulously, prepared by the university. It is prepared by the college at the beginning of each academic year after a meeting is conducted by principal with IQAC and faculty members in our college. Academic calendar is distributed among departmental teacher and the student and also made available on college website. The academic calendar contains the list of national , state , local and the institutional holidays. The academic calendar ensures that the curriculum is enriched through various activity of the college. In our college importance is given to the sports and extra curricular activities like NSS, NCC,YRC, Rover Ranger and cultural activities as they provide enough exposure for the students. This is how the academic calendar of events provides space and time for all the prerequisite activities for the overall department of the students. The academic calendar contains the schedule of continuous internal assessment and also the dates for the modal examinations.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://remunadegreecollege.org/LearningOutcomes.aspx>

**2.6.2 – Pass percentage of students**

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ARTS	BA	ECONOMICS	19	19	100

[View File](#)

**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://remunadegreecollege.org/AQAR.aspx>

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	N/A	0	0
No file uploaded.				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Library House Keeping Operations and Services in Degree College Libraries	Library	31/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
N/A	N/A	N/A	18/06/2019	N/A
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
N/A	N/A	N/A	N/A	N/A	18/06/2019
No file uploaded.					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N/A	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	5.75
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	0	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N/A	N/A	N/A	2020	Nil	Nil	N/A
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	11	Nil	Nil
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Integration Camp and Rover Ranger Samagam , NTC, Pachmarhi, Madhya Pradesh	OSBSG, Odisha	1	4
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Firing Competition(NCC)	1st Position	Annual Training Camp, Bhadrak	1
<a href="#">View File</a>			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Rover Ranger Samagam	Rover Ranger NTC, Pachamari, Madhyapradesh	Group Discussion, Cultural Programme,	1	4

Trekking,  
Adventure  
Activities, C.D  
Project under  
Govt. of India  
Initiatives

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N/A	N/A	N/A	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
STRIVE Project, DGT, Ministry of Skill Development and Entrepreneurship	Industry A pprenticeship Initiative (IAI) Training programme	NOCCI	05/02/2020	05/02/2020	62
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ORIPOL Ind.Ltd.	07/03/2020	Vocational Training, Practical Training, Research Applied	Nil
Jagadamba Polymer Pvt.,Ltd.	07/03/2020	Vocational Training, Practical Training, Research Applied	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1493224	909266



Total	74	2	0	0	0	9	0	300	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1374000	1153750	1240000	1132800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>For maintaining and utilizing physical, academic and support facilities, very transparent procedures and policies are adopted. Since the infrastructure is the pivot for academic purpose, it is reared up and upgraded for its maximum utilization from time to time. The laboratories of all the departments which need practical's as per their respective syllabi, are functional as well as well-equipped. These are also cleaned and maintained regularly since practical classes are given importance vis-a-vis theory classes. The students can make maximum utilization of the laboratories for gaining practical knowledge in their concerned subjects. The piece-de-resistance of our institution is the library since both students and faculties bank on it for reading and orientation of their theoretical knowledge. The impressive collection of books and journals has a binding on the novice learners for utilization. The faculties have been provided with inflibnet facility to have easy access to the e-library so that they keep pace with the upgradation of e-resources available. The college office is equipped with computers wherever it is necessary and the computer system is connected through LAN which has been converted to fibre optic cable for gaining more speed so that uninterrupted and hassle-free net service is available for all work needed to be done at any moment. The no of classrooms have been increased so that all physical classes can be accommodated and the academic facility can be upgraded. Our college playground is not only meant for recreation but for making the students humane by increasing self-esteem, improving collaboration skills and strengthening their immune system. It also works as bedrock for practice of extra-curricular activities which have been taken up by students as career or after life hobbies. This playground has witnessed their sportsman spirit groom in building themselves as able and efficient citizens of the country. The embellishment of our institution may seem fall short without our garden. It has reared up the oxifresh milieu of the college and it invigorates the learners and staff members to be engaged in academic activities actively and vigorously. Herbal saplings are planted regularly and gardener engaged in the garden takes care of each and every plant of the garden. He clears the weeds and wastages off the garden on daily basis.</p> <p style="text-align: center;"><a href="http://remunadegreecollege.org/Gallery.aspx">http://remunadegreecollege.org/Gallery.aspx</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merdha Samman	3	7000
Financial Support from Other Sources			
a) National	National Scholarship	48	472000
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Moral Teaching Programme	08/02/2020	105	Chinmay Mission, Ranchi and Department of Sanskrit in Remuna Degree College
Skill Enhancement Programme under PMKVY (RPL Training)	28/01/2020	232	Central Tool Room and Training Centre
Library Induction Programme	18/10/2019	406	Library and IQAC of Remuna Degree College
Skill Strengthening for Industrial Value Enhancement (STRIVE)	05/02/2020	62	North Orissa Chamber of Commerce and Industry and Career Counselling and Placement Cell, RDC
Motivational Counselling Workshop	08/07/2019	58	Shree Shree Jagannath Mandir Committee, Emami Nagar, Balagopalpur, Balasore, Odisha
Workshop on Gender Equity	24/07/2019	64	North Orissa Chamber of Commerce and Industry
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### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed
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		examination	counseling activities		
2019	Career Guidance for govt. Privet Sector Jobs	73	15	Nil	2
2020	Pre-Placement IAI Training Programme organized by NOOCI	Nil	7	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	TATA Consultancy services	7	2
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	BA	History	Utkal University, MPC Autonomous	M.A. History
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
English Dibet	College level	10

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	National Level Kabadi	National	Nil	Nil	BS(B)19-079	Smrutiranjana Rout

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A student representative is selected in each Department as per instructions given by IQAC of institution. These student representatives are assigned as members of different academic and administrative committees. Through this process, the institution enhances the leadership quality among them. Some of the student representatives are actively involved in data collection for the preparation of Green Audit and Energy Audit. These student representatives in collaboration with the NSS unit organise Donation Drive for distribution of blankets to the needy people during winter days. These student representatives actively participate in Athletic Meet which is organised by the sports committee and encourage other students for participation. A class representative is also selected by the Head of Department for proper management of extra classes and extracurricular activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

To promote and foster mutually beneficial interaction between Alumni and the Institute. The alumni association contributes significantly to the development of the institution through financial non-financial years during the last four years in Remuna Degree college. Remuna Degree College, Remuna Alumni Association of the college has been registered on 2015-16 and it is functioning in the college, which makes the professional structure helps the alumni to get associated with each other. To encourage the Alumni to take abiding interest in the process and development of Institute. This worldwide stage of alumni association acts as a platform for all the alumni members by establishing their inner talents as well as by extending the helping hands with each other. The prowess of every alumni member throughout the year is to Exchange the knowledge, volunteer in Blood donation camp, sapling culture, organize technical conferences, participate in the athletic meet, present in workshops and training courses.

5.4.2 – No. of enrolled Alumni:

147

5.4.3 – Alumni contribution during the year (in Rupees) :

1200

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni is established in the year 2015 at Remuna Degree College, Remuna. The

principal along with the Heads of the Department and Governing body members of the college were present. Various activities were conducted by the Alumni Association in the year 2019-20. The details are as follows. The alumni participated in Blood donation camp, Sapling Plantation, awareness program including neighbouring communities organized by NSS units and other extension groups of the institution of the college. Every year on the 5th December, On the occasion of the college Annual Day celebration, the alumni association actively participated in its smooth organisation. The alumni association organize get together events that give chances to the old and new students to interact each other with faculty member as well as the other staff. The alumni also organize various programs and sharpen their leadership, and organizational skills. The alumni also actively participate in successful organization of sports such as Annual Athletic Meet.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The participative management which is known as employee involvement or participative decision making encourages the involvement of stakeholders at all levels of an organisation in the process of an analysis of problems, development of strategies and implementation of participative management is one of the core cultural features of the institute. Management representatives, principal, faculty members and students play an important role in participative management. The governance of the college is reflection of an effective leadership in time with the vision and mission of the college. The objectives of the higher education policies of the country are clearly reflected in our mission of practical use of knowledge in day to day life through extensive activities and making teaching learning interactive and student- friendly while the visions are to bring a social change through quality education as well as to prepare better human sources by inculcating sense of duty and responsibility in them. We have a mechanism of decentralisation and participation of all the staff in various activities that we chalk out to be performed in the academic year led by the head of the institution. The members of various cells and committees act in accord monitored by their convenors being liable to their assignments while the reports and documentary proofs of these have been kept for further reference. The faculties display their leadership prowess being in charge of various curricular and co-curricular activities. The Principal heads the academic, administrative and other matters related to the students. She has full authority on academic activities and formations of various committees. She delegates various roles to the members of the committees to act independently. HODs have functional autonomy to decide on the various departmental events by implementing them with the involvement of the faculty members. Head of the department plays a crucial role in decentralizing the resources by scheduling the activities of the department and assigning responsibilities to the department faculties. Organizing seminars, workshops, conferences and Industrial visit are delegated often to the faculty members by the HOD. Faculty members are involved in the purchase and maintenance of equipment. One of the objectives is to mentor the students as productive citizens for the society at large as participative management. Towards the end, the mentoring system provides a guideline to the students was conceived and implemented with the participation of the faculty members. Each and every faculty maintains the record of students' profile. Quality circle for each department has been formed to enhance the quality of teaching learning process from grass root level. Non-teaching staff are represented in the governing body and in the IQAC. Suggestions of non- teaching staff are considered while framing policies and taking important decisions.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college is affiliated to Fakir Mohan University and follow its curriculum and examination guidelines. The college has been consistently designing its teaching methodology to cater to the new curricula and examination processes Short class tests are conducted to make students aware of the new semester examination modules . Lab manuals in different subjects are made the point of reference for conducting practical classes and tests in this way, students are being prepared and inducted to face the rigours of the semester system at University level. Teachers prepare their teaching plan to complete the syllabus with in the stipulated time frame. Faculties contribute innovative student oriented topics, technics, prepare question bank, Lab manuals, standard operating procedure for proper implementation of the curriculum. The Principal in Cubulation of IQAC with conducts meetings with HODs and sets target to be accomplished by each Department for every academic year for proper implementation of curriculum.</p>
Research and Development	<p>Faculties are encouraged to participate in conferences, workshops, seminars, orientation programmes, symposia, refresher courses, faculty development programmes to enrich research and development. Every year, departments of our college proactively organise seminars, conferences in order to expose students to evolving of areas of research. Students also participate in short term project assignments to enrich their research skills. Although the institution has limitations in the development of infrastructure related to research and development, it has given its efforts to upgrade the library resources for being used in future by various faculty members who intend to pursue various forms of research. Teachers are motivated to enrol for M.Phil. and Ph.D. programmes, apply for minor/major research</p>

projects. Our college has subscribed N-List programme and encouraged the faculties to access e-library to develop research oriented skills. Some of our faculties have authored books and published articles in recognised journals.

#### Teaching and Learning

Teaching-learning is the major part of the development of students. It also plays an important role in bringing up students learning to a higher level and a healthy interaction between students and faculty. At the beginning of each academic year the college formulates an exhaustive academic calendar to ensure timely and effective teaching learning outcome. Our college has adopted chalk and talk methods, group discussion, lecture-cum-demonstration methods, practical teaching, ICT teaching via projectors, e-resources, podcasting, audio visual aids, CDS, online MCQ exams, question bank, quiz, assignments, wi-fi campus and upgradation of library with latest edition of books. Apart from class room lecture method group discussion, field studies, seminar, conference laboratory visits are used for teaching. Peer learning is promoted in and outside the class. Educational tours are organised for making learning more effective as per requirements. Some of the departments encourage their students to prepare wall magazines by submitting informative articles. Quality of teaching is ensured by systematic feedback taken from students and all stakeholders. Remedial classes and proctorial classes are taken by teachers to develop first-hand knowledge and help the students to catch up to their peers.

#### Examination and Evaluation

- Our institution conducts internal examinations, semester examinations and final university examinations as per the schedule of the affiliating university.
- Examination Committee has taken steps to streamline internal examination with in the stipulated time period given by the university.
- Examination Committee has reenforced guidelines for the conduct of the examination and made all faculties aware of these guidelines before the commencement of the examination.
- Preference of faculties regarding dates

of invigilation duties is taken into consideration. Duty charts of invigilation are prepared and circulated much in advance to ensure presence of faculties during the exams. Internal flying squads comprising of faculties are formed to check unfair means and proper accomplishment of examination. • Faculties of our institution are assigned as a evaluators in the evaluation process of the affiliating university. The faculties of our institution are assigned as external examiners by the university to conduct practical examinations. • Those students who do not perform well in examinations are counselled individually as and when required. Weaker students are given more chances to improve their scores.

Library, ICT and Physical  
Infrastructure / Instrumentation

• Library ICT , physical infrastructure is upgraded periodically based on the recommendation of the Library Committee, ICT Committee and Building Committee respectively. • The College Library is fully automated, air conditioned storing 9795 barcoded books. The Library has OPAC for online search of books, research journals, periodicals for ready reference. • Library has three computers, three printers, reading room with sixteen more computers having high speed internet connectivity. • The College has E-Class rooms with projectors wi-fi, language lab for practicing communicative English. The College has spacious class rooms, Girl's Hostel, Staff Common Room, Girls Common Room, good parking facility and canteen. The college has well equipped laboratories for enhancing practical skills of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<p>The college has Examination Committee for proper conduct of regular exams. Staff members have accessed to a WhatsApp group dedicated exclusively for examination related information. The computerised result analysis is done regularly to generate reports which help teachers to plan additional remedial classes to improve students' learning process. As per the requirement of the Examination</p>

Committee ,all the necessary equipments are provided by the college such as strong room, separate desktop ,high speed internet facility for proper conduct of exams.

Administration

Notice and circular are uploaded in the college website and communicated to different departments through Email from the office of the principal. ? Student database is maintained by Accounts Management Software. ? College has I-card generation for student, faculty. Also it has Biometric system of attendance for all teaching and nonteaching staff. The college campus is equipped with CCTV Cameras. ? A student Undertaking form with brief rules and regulation and fee structure are collected for smooth conduction of academic and administrative processes. ? Institutional Email Ids for various department have been created in institutional web-portal for official communication purpose. ? All the computers of library and administrative block are connected together through WIFI With BSNL Broadband server.

Finance and Accounts

The college collects fees from students through online by using Account Management Software in which Axis bank gateway is used. The accounts and finance section is fully computerised and high speed internet is used for proper functioning of account section. The administrative office maintains the books of accounts properly which help in auditing procedure. Faculties and staff salaries are credited on bank account directly. As per instruction of Finance Higher Education Department, Govt of Odisha, our college uses College Accounting Procedure Automation(CAPA) to maintain day to day financial transactions and preparation of accounts related documents to meet audit requisites. This system brings uniformity and clarity in accounting.

Student Admission and Support

The admissions in UG courses of the college are being done through Student Academic Management (SAMS). The rules and regulations for admission are laid by the Department of Higher Education, Odisha which are strictly followed by the College. Under this system, a student can apply the form for admission and download the CAF from the

website. The merit based selected candidates can submit the form along with all the documents offline in the college which are verified by the faculty assigned as admission-in-charge. Also during the spot admissions the merit list is prepared and displayed in the college notice board for transparency. The students who fulfil all the norms are admitted into a particular programme. A student Undertaking forms are collected from students. The admission process of this college is transparent fair. During the academic admission a Help Desk has been made for the students support. Also the college always supports the financially weaker family students by fee concession, scholarships etc. A prospectus is published with detailed information on various courses and fee structure. The institutional website contains all the information relating to the courses.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Suraj Kumar Pati	Workshop on awareness, Adoption and promotion of the MOOCs on Swayam Platform	Swayam	2571
2019	Archana Acharya	Workshop on awareness, Adoption and promotion of the MOOCs on Swayam Platform	Swayam	2571
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FACULTY	NA			30	2



	DEVELOPMENT PROGRAMME		09/07/2019	09/07/2019		
2019	NA	LIBRARY HOUSE KEEPING OPERATION AND SERVICES IN DEGREE COLLEGE LIBRARIES	31/08/2019	31/08/2019	35	38
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	10/09/2019	30/09/2019	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	5	Nil	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, ESI	EPF, ESI	Insurance

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the internal Audit financial transaction of the college are made with utmost transparency and for the purpose internal Audit is conducted by the internal Audit Committee or regular basis and thus the financial reports are prepared. All purchases and expenditure are also reflected in the financial reports. The management reviews the Audit reports regularly and recommends if any measures are required anywhere and thereby alterations are made. The NSS, NCC, Red Cross, Rover and Rangers, etc. accounts are regularly audited by the accounts audit committee of the college in every academic session. The books of accounts are properly maintained and kept for further reference. The Accounts bursar books into the feasibility external audit of any expenditure needed and passes duly. All the external Audits are made by an independent chartered Accountant appointed for the purpose. The Accounts Audit committee reviews the reports and observations. Before the external Audit, the financial statements of the college ate checked by the Accounts Audit Committee and the appointed chartered accountant provides a realistic statement through his audit and report that the books of accounts reflect a true and fair view of the operational activities and the financial position of the college for every financial. All these mechanisms exhibits that transparency being maintained in financial matters of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Ramchandra Nayak Medhha Samman Donated by Mrs. Jayanti Nayak	28500	Financaial Aid to Departmental Topper in Mathematics
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

70986
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Expert Audit Committee, ISO	Yes	IQAC of the Institution
Administrative	Yes	External Expert Audit Committee, ISO	Yes	Administrative Committee of the College IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> <li>• In the current session, parent teacher meetings were held on 15.08.19 and 20.01.20.</li> <li>• Many points of agenda we are discussed during the meetings to improve the college in many areas like infrastructure, disciplines, attendance of students, Proper Dress Code, extracurricular activities and performance of the students. The college always invites suggestion for improvement from the parents and stakeholders, Also the feedbacks obtained from them are always given due importance.</li> <li>• Parents are invited to be a part of Annual day celebration.</li> </ul>
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6.5.3 – Development programmes for support staff (at least three)

A National Workshop is Conducted on Topic Library House Keeping, Operations And Services in Degree College Library. Uniform dresses issued by Institution. The college has provided ICT training to the select office staff to handle Online Admission ,Scholarship and Online Fee Collection etc.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>Enhancement in Career Counseling and Placement Programme. Enhancing Infrastructure Facility (Construction of Toilets and GYM) Analysis of Result and action taken to enhance overall development of student College website has been improved redesigned. IQAC has taken active initiation to develop structure feedback mechanisms enhance collaboration and MOUs with industrial and academic institution for internship and employability. IQAC has reform committees for smooth conduct of curricular, co-curricular, extra curricular and extension activities. Faculties are encourage to participate in conference, seminar, workshop, orientation programme and Refresher course for strengthening for teaching learning process. NIRF Registration and upload Strengthening of Best practices</p>
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### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	ISO Certification	19/07/2019	16/08/2019	27/08/2019	46
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

#### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Equity	24/07/2019	24/07/2019	23	41

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The college uses rain water harvesting to save the water. The rain water is collected from the rooftops and passed to a pool through the pipes connect to it. After collecting the water it is used for watering in the garden, used for building work etc. The Solar panels have been installed in the Ladies hostel to save the energy. Most of the external lights in college premises are powered through solar energy during the evening time. College also keep replacing the incandescent light bulb and uses the low consume power bulb to save the energy. In addition, there are several awareness posters placed around the campus regarding saving water, saving trees, reducing plastics.</p>

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	17/01/2020	1	Distribution of Blanket	To Help of Senior Citizens,	77

						Helpless Ailing and Needy People	
2019	1	1	07/12/2019	1	Promotion of Swachh Bharat Abhiyan	Cleaning Of Drain in Adopted Day	41
2019	1	1	31/10/2019	1	Observation of Unity day	Preaching Unity	188
2019	1	Nil	05/06/2019	1	Observation of World Environmental Day	Plantation Drive	90
2019	1	1	14/01/2020	1	Observation of Road Safety Week	aaaaaaa aaab	165
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	18/06/2019	The college Calendar includes a code of conduct guideline to be followed by the student, teaching and Non-teaching staff which are governed by rules and regulation as per UGC guideline. The calendar are issued regularly to students of all Discipline to disseminate information regarding the code of conduct facilities ,list of faculties, college rules, hostel rules, pattern of examination regulation for CBCS course and Fee structure etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of International Youth Day	14/09/2019	14/09/2019	93
Observation of	26/11/2019	26/11/2019	88

Constitution Day			
Observation of World Aids Day	01/12/2019	01/12/2019	14
Observation of World Environmental Day	05/06/2019	05/06/2019	55
Observation Of National Unity Day	31/10/2019	31/10/2019	188
Blood Donation Camp	03/11/2019	03/11/2019	68
Observation of Road Safety Week	11/01/2020	11/01/2020	165
Programme on Gender Sensitization	24/07/2019	24/07/2019	64
Observation on International Womens Day	08/03/2020	08/03/2020	96
Observation on International Yoga Day	21/06/2019	21/06/2019	210
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Save Paper Save Trees In order to save trees by saving papers, the College has taken measures like preservation of documents electronically, sending text messages over mobile phones and e-mails, etc. Save Energy Traditional bulbs and tube lights in class rooms and offices have been largely replaced by LED bulbs. Class rooms are light conscious. Solar panels are being installed in ladies Hostel to save energy. Water Recharging The large water bodies in the College campus work as reservoirs of rain water and rechargers of ground water. Plantation Planting trees and beautification of the campus are regulars done through our NSS Units. Maintenance of Botanical garden, conducting Green Audit on regular bases. Reducing Plastic Pollution College has taken the initiative to minimize the use of plastics and reduce plastic pollution in the campus. Use of plastic carry bags in the college premises has been banned. The waste is segregated at source by providing separate for Bio-degradable and plastic waste.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1. Blood Group Determination Test among student and faculty of Remuna Degree College by Department of Zoology Objective:- To Determined Blood Group of individual Student as well as faculties of college to create awareness in transfusion safety, understanding genetics and inheritance pattern. This best practice helps to prepare a data base for blood bank of this institution. 2. Moral Teaching by Department of Sanskrit. Objective:- To impact moral values and ethics with in the students and faculties of the Institute.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://remunadegreecollege.org/BestPractices.aspx>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college includes to bring a social change through quality education, to prepare better human resources by inculcating sense of duty and responsibility in them. It aims at providing knowledge about quality education through ICT teaching learning and skill-oriented courses. To facilitate holistic development of the upcoming new generation, which includes physical, mental and spiritual wellbeing of the students, moral values are taught and practised in the college campus. Our objective is to prepare the students with good theoretical knowledge and practical skill. To realize objective we conduct soft skill, communication skill training classes. The mission of the institute is to make teaching learning interactive and student friendly. To introduce ICT in teaching learning. Practical use of knowledge in day-to day life through extensive activities is rehearsed. we ever want to prepare better Homo sapiens resources by inculcating sense of duty and responsibility in them. The college assists the successful students in getting lucrative placements across the country. According to the point of view of the college vision, quality education not only emphasizes on career development but also lays stress on character building to create good citizens who can contribute effectively towards nation building. The Institution provides quality education through proper discipline which is implemented by the Principal, Anti-ragging Cell and extension groups.

Provide the weblink of the institution

<http://remunadegreecollege.org/About.aspx>

### 8.Future Plans of Actions for Next Academic Year

Institute has been initiating and implementing various activities to assure and improve quality in the different aspects of academic, co-curricular and extracurricular activities. Institute is focusing on social exposure to students and faculty by conducting extension activities. In view of the mission, vision and core values, institute has planned for following initiatives in near future :

1. Importance on ICT enabled infrastructure
2. Further assimilation of CBCS teaching learning to improve dissemination of knowledge.
3. To reorganise student feedback system to suit new evaluative indicator.
4. Institute has planned to strengthen its alumni association as its best practices
5. To strengthen the support for students for cultural and sports activities by forming various clubs and committees enhancing students participation and involvement
6. Institute has planned to conduct more national, international conferences and workshops
7. Augmentation of infrastructure, proposal to establish gymnasium to enhance sports activities.
8. To increase the number of MOUs by each academic department for student and faculties exchange, also to provide linkages for enhancement of research work and publications.
9. Enhancement for Add on course
10. Improvement in placement opportunities, continuous interaction between technical institution and industry/organisation for better exposure of the students. The college is also committed to rear up not only curricular as well as co-curricular activities of the students but also their extracurricular activities. The college strives all the time to produce graduates who could compete nationally and internationally and maintain their success to reach even higher levels of excellence there-by listing our college among top twenty colleges in Odisha. We teach and encourage a love of learning, collaboration and compassion for others and as such try to ensure that every student achieves academically, socially and emotionally.